



Associated Students of the University of Oregon

Casey Edwards, Chief of Staff

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To Whom It May Concern,

I am writing you in support of Claire Johnson as she pursues an opportunity to work with your organization. Claire and I worked together throughout the 2015-2016 school year at the University of Oregon while she served as the Associated Students of the University of Oregon' Internal Vice President and I was the Chief of Staff. Claire's commitment to the betterment of society, her project management, organization, and communication skills coalesce within her work to create a great team member and leader.

Within her duties, Claire excelled at working with the Executive Staff of 23 members via check-ins, project management, and budget work. Each week, Claire served as the Executive representative on the ASUO Senate – guiding the branch on decision making, ensuring that every opinion was considered and that a social justice lens was included on any financial or policy decisions. Claire led efforts with our Sexual and Mental Health Advocate to create positive programming and education around campus in regards to Sexual Violence Prevention and Education. In her role, Claire was also responsible for deciding and confirming finances within the organization both with Senate and in coordination with the Executive Finance Director. These decisions included everything from financing group events and retreats to determining pay rates for staff members.

Throughout our year of work together, she took the initiative to work in additional capacities to her main duties as the Internal VP. Claire piloted the student government's first ever radio show which aired weekly to discuss current campus issues with students, educate the student body on University of Oregon governance, and discuss ways that the entire community could be more inclusive and self-aware. She continually brought her experience from the Organization Against Sexual Assault to the table in conversations, centering survivors and bringing a needed perspective to the table in order to positively influence our team culture. She also worked with our Communications Director to provide a substantial improvement to our public relations through event promotion, crisis communication development, and strategic planning.

Claire is a supportive and hardworking team member that I enjoyed working with every single day. Even though she kept herself busy with class work, co-curricular activities, and enjoying activities around Eugene, she put 100% of her effort into everything. She never missed a deadline or failed to be prepared for a meeting, and often times stepped up to fill in gaps where other parts of projects were slipping. She has the foresight to be prepared when planning to predict potential challenges and troubleshoot solutions. She is always a joy to work with and I am very optimistic about what I will see from her in the future!

Please do not hesitate to contact me with any questions or concerns.

Sincerely,

Casey Edwards